

UNIVERSITY OF SOUTHERN CALIFORNIA
Returning Student Degree Check Application
Last attended more than 10 years ago

Students who last attended USC more than 10 years ago (but have attended since fall 1985) are subject to a \$150.00 Degree Check document preparation fee. To request a Degree Check, which itemizes your remaining degree requirements, please submit this form along with a **clear photocopy of a valid government issued picture identification** and the **\$150.00** document preparation fee. Please allow up to nine weeks for your Degree Check request to be processed. It will be mailed to the address you have provided below.

Please type or print clearly.

Name on record when last attended:

First Middle Last Student ID Number (if known)

School (e.g. Cinema, Law) Degree Program (e.g. BA, MS, PhD) Major Telephone Number

E-mail Address Dates of Attendance at USC

Mailing address: _____ Apt. # _____
Street address

City State Postal Code

Please list **ALL** institutions of higher education attended:
Name:

Dates of Attendance:

Students are required to provide transcripts of all course work attempted at any postsecondary institution, regardless of the type of course(s) or quality of the work. **A student's failure to provide transcripts for all course work attempted while away from USC may result in denial of transferred course work and a charge of a violation of the university's academic integrity policies.**

Note: Students who entered in Fall 1997 or later will not receive credit for any transfer work taken in Fall, Winter, or Spring unless it was approved in advance on a Request for Exception to Residency Form.

Most students must return to USC to complete their degree. Are you able to attend courses at USC?

☐ Yes

☐ No

I have enclosed the **\$150.00 fee** (check or money order made payable to the **University of Southern California**) and any necessary documentation, including **a clear photocopy of my government-issued picture identification.**

Signature: _____ Date: _____

MAIL TO: University of Southern California • Degree Progress Department • 700 Childs Way, JHH-010 • Los Angeles, CA 90089-0912

OFFICE USE ONLY

Date Received: _____ Payment Received: \$ _____ Chk #: _____ Employee Initials: _____

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