

# 2016 Procurement Training & Certification Calendar

January	Dates	Location
Procurement Strategy Development	12-14 <sup>th</sup> January	Nairobi, Kenya
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	26-29 <sup>th</sup> January	Nairobi, Kenya
February		
Contract and Supplier Relations Management	2-4 <sup>th</sup> February	Geneva, Switzerland
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	9-12 <sup>th</sup> February	Dubai, United Arab Emirates
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	22-26 <sup>th</sup> February	Bangkok, Thailand
March		
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	8-11 <sup>th</sup> March	Bangkok, Thailand
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	14-18 <sup>th</sup> March	Dubai, United Arab Emirates
April		
Diploma in Strategic Public Procurement, Level 4, <i>CIPS Accredited</i>	4-8 <sup>th</sup> April	New York, United States
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	11-15 <sup>th</sup> April	Geneva, Switzerland
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	19-22 <sup>nd</sup> April	Washington, United States
Risk Management in Contracting for Construction Services	26-28 <sup>th</sup> April	Copenhagen, Denmark
May		
Incoterms 2010 – How to Use International Commercial Terms in Procurement	3-4 <sup>th</sup> May	Vienna, Austria
Certificado Introductorio en Adquisiciones Publicas, Nivel 2, <i>Accreditado por el CIPS</i>	10-13 <sup>th</sup> May	Panama City, Panama
Supply Chain Management in Humanitarian Organisations	18-20 <sup>th</sup> May	Copenhagen, Denmark
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	24-27 <sup>th</sup> May	Rome, Italy
June		
Effective Negotiations in Projects and Procurement	7-10 <sup>th</sup> June	Vienna, Austria
Diploma in Strategic Public Procurement, Level 4, <i>CIPS Accredited</i>	13-17 <sup>th</sup> June	Copenhagen, Denmark
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	21-24 <sup>th</sup> June	Istanbul, Turkey
September		
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	30 <sup>th</sup> August – 2 <sup>nd</sup> September	Copenhagen, Denmark
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	5-9 <sup>th</sup> September	Suva, Fiji
Diploma in Strategic Public Procurement, Level 4, <i>CIPS Accredited</i>	19-23 <sup>rd</sup> September	Rome, Italy
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	26-30 <sup>th</sup> September	Nairobi, Kenya
October		
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	4-7 <sup>th</sup> October	Paris, France
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	18-21 <sup>st</sup> October	Brasilia, Brazil
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	24-28 <sup>th</sup> October	Copenhagen, Denmark
November		
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	1-4 <sup>th</sup> November	New York, United States
Contracting Individual Consultants & Companies	8-10 <sup>th</sup> November	Copenhagen, Denmark
Advanced Certificate in Public Procurement, Level 3, <i>CIPS Accredited</i>	14-18 <sup>th</sup> November	Washington, United States
Introductory Certificate in Public Procurement, Level 2, <i>CIPS Accredited</i>	29 <sup>th</sup> November -2 <sup>nd</sup> December	New Delhi, India
December		
Diploma in Strategic Public Procurement, Level 4, <i>CIPS Accredited</i>	5-9 <sup>th</sup> December	Dubai, United Arab Emirates

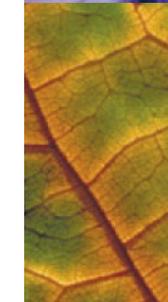
**United Nations Development Programme**  
Bureau of Management  
Procurement Support Office  
Quality Assurance & Professionalisation

**Course Descriptions & On-line Registration:**  
[www.undp.org/procurement/training](http://www.undp.org/procurement/training)  
Email: [procurement.training@undp.org](mailto:procurement.training@undp.org)

**Course dates and locations are subject to change**  
Please consult the website for the most up-to-date calendar.



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UNDP's Certification and Procurement Training Programme offers the opportunity for practitioners to improve their knowledge and skills in various aspects of public procurement. These training courses are intended for staff from UN organisations, International Finance Institutions and their borrowers, inter-governmental organisations, local and international NGOs and governments.

Part of UNDP's Procurement Training Programme is accredited by The Chartered Institute of Purchasing and Supply (CIPS) in the UK. This not only assures compliance with high international quality standards but also offers CIPS' membership to all course participants, thereby providing access to a world-wide community of procurement professionals. All training and certification courses are tailored to reflect common UN and public procurement rules, policies and procedures.

#### Scheduled Courses

The scheduled courses offered this year are:

- Introductory Certificate in Public Procurement – Accredited by CIPS, Level 2
- Certificado de Adquisiciones Públicas – Acreditado por el CIPS, Nivel 2
- Advanced Certificate in Public Procurement – Accredited by CIPS, Level 3
- Strategic Diploma in Public Procurement – Accredited by CIPS, Level 4
- Procurement Strategy Development
- Contract and Supplier Relations Management
- Risk Management in Contracting for Construction Services
- Effective Negotiations in Projects and Procurement
- Supply Chain Management in Humanitarian Organisations
- INCOTERMS 2010 - How to Use International Commercial Terms in Procurement
- Contracting Individual Consultants & Companies
- Effective Programme & Procurement Teamwork

#### Contact Details

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For information and on-line registration: [www.undp.org/procurement/training](http://www.undp.org/procurement/training)

#### Tailor-made Courses

These courses are designed to meet the specific requirements of your staff and organisation. They can be held at a location of your choice and are thus a very cost-effective solution if there is a large group of staff to be trained.

A tailor-made course can take several forms:

- Training course focusing on the specific situation, challenges and opportunities facing your Organisation;
- Combining modules from our different standard courses to meet your unique learning and development requirements;
- Development of a completely new course to precisely address your training requirements;
- Cross-cutting issues such as: ethics in procurement, environmental and social aspects, procurement planning, procurement strategies and performance measurement and management can be integrated into customized courses.



UNDP Training & Certification Programme is Nominated for 2015 **Supply Management Award**.

UNDP and CIPS were awarded the prestigious **European Supply Chain Excellence Award 2012/2013** for Training and Professional Development. This Award is in recognition of the Procurement Certification and Training Programme and its success in professionalizing the UN and public procurement sector. Read more here: [www.supplychainexcellenceawards.com](http://www.supplychainexcellenceawards.com)



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