Resume

NAME	James (Jim) Vincent **KENT**
ADDRESS	49 Bourke Crescent GEELONG 3220
DATE OF BIRTH	22 April 1954
SPECIAL INTERESTS	Scuba Diving Family Outdoors
CONTACT DETAILS	Home 52 21 63 78 Fax 52 21 93 78 Mobile 0417 056 605 Email: jvkent@bigpond.com

PROFESSIONAL EXPERIENCE

October 1998 – Present

PRINCIPAL CONSULTANT / PROPRIETOR – Jim Kent & Associates and Bench Marque Management Services Consultancies

Self-employed and providing a range of occupational health and safety consultancy services, with primary clients including

- Pacifica Group of Companies
- Governments of Samoa and Fiji (on behalf of Australian Government) in relation to the development, facilitation and implementation of new OHS Legislation and Regulatory Systems.
- Telstra Corporation
- Amcor Fibre Packaging Group
- QANTAS Airlines
- Standards Australia
- "The Wiggles"
- Racing Victoria
- WorkSafe Victoria
- Australian Workers Union
- Construction, Forestry, Mining and Energy Union (NSW)

Consultancy activities primarily directed to fatal and serious incident investigations, dispute resolution, plant & machinery safety, risk management and workplace training.

July 1997- October 1998

MINISTERIAL ADVISOR – MINISTRY OF LABOUR AND INDUSTRIAL RELATIONS – GOVERNMENT OF THE REPUBLIC OF THE FIJI ISLANDS

Through an initiative of the Australian Commonwealth Government, assigned duties advising the Fijian Government on the national implementation of its Robens style occupational health and safety legislation.
Position focus included

- Reorganization of Inspectorate resources and facilitation of targets and priorities.
- Facilitation, implementation and socialization of Government policy.
- Winning the external support of Social Partners for Fiji's Occupational Health & Safety Program.

February 1997 – May 1997

TECHNICAL ADVISOR – AUSTRALIAN PAINT SYSTEMS (Transitional Position)

At the direction of the Industrial Relations Commission and following protracted industrial disputation, I was engaged as a Site Safety Engineer for the purposes of ensuring safe machinery operations and equipment isolation protocols. This short-term placement supported the transition of the workplace from a construction site to the final Enamel Paint Facility operated by Ford Motor Company, Broadmeadows.

January 1996 – December 1996

LECTURER/CONSULTANT - VIOSH AUSTRALIA (Asia Pacific Center for Occupational Health &Safety Excellence) located at UNIVERSITY OF BALLARAT

Participation within a team of occupational health and safety professionals who individually and collectively provided a range of occupational health and safety services to clients locally, nationally and internationally and including the delivery of specialist academic programs.

June 1992 – December 1995

MANAGER - QUALITY for VICTORIAN WORKCOVER AUTHORITY & HEALTH AND SAFETY ORGANISATION VICTORIA (HSO, V)

Lead role and responsibility for the design, development, implementation and evaluation of Health and Safety Organization's Quality Management Program. Position

required leadership and coaching at all levels within the Organization including participation and co-ordination of multi-disciplinary and cross-divisional project teams that undertook priority tasks in the pursuit of quality excellence. Position required a strong external focus to promote and gain acceptance of HSO, V and Government policies.

September 1989 - June 1992

REGIONAL MANAGER - COUNTRY WESTERN REGION FOR DEPARTMENT OF LABOUR (DOL) at BALLARAT

Managerial responsibility for the delivery of the full range of programs administered at that time by DOL throughout the Central Highlands and Wimmera geographical area of Country Victoria. Working in partnership with Employer and Employee peak bodies and community organizations to promote awareness and acceptance of Government policy as relative to

- Occupational health & safety
- Industrial relations
- Employment programs
- Youth affairs

Position requirements included the development and maintenance of management systems designed to optimize the deployment of available resources and also the establishment of regional networks to enhance program delivery by thirty-six field staff.

Interaction on a regular basis with Senior Executives, Workplace Leaders and other workplace parties in the pursuit of service excellence.

October 1987 - September 1989

MANAGER - TRAINING AND DEVELOPMENT for DEPARTMENT OF LABOUR (DOL)

Initially seconded to the Management Improvement Services Group with direct responsibility for the design, delivery and evaluation of **all** occupational health and safety training, and substantial input to occupational health & safety policy development. Specialist projects included the "approval" of specialist training programs both for internal and external client use, including approved training for workplace health and safety representatives.

Subsequently assigned responsibilities for the DOL training and development functions within the Human Resources Branch.

October 1987
(Transitional period)

PRINCIPAL CONSULTANT (POLICY) - WORKPLACE HEALTH AND SAFETY BRANCH (DOL)

Promoted to this position and immediately assigned duties within the Management Improvement Services Group the strategy being that operational policy issues at that time would be best identified, defined and be respond to within a proactive training and development framework.

July 1983 -
October 1987

SUPERVISING INSPECTOR – OCCUPATIONAL HEALTH AND SAFETY (DOL) **-** COUNTRY SOUTH WESTERN REGION AT GEELONG

Day to day supervisory and coordination responsibilities for a multidisciplinary group of ten inspectors.

Participation within the *OHS Act Implementation Strategy Project Team* in various roles over a substantial period involving

- Public Speaking & Presentations
- Inspector Training and Development
- Peak Council(s) liaison
- Policy Development

September 1977 -
July 1983

INSPECTOR - OCCUPATIONAL HEALTH AND SAFETY with various positions held;

Initial recruitment to the position of Inspector of Factories and Shops was subsequently followed by a redefinition of that role to Occupational Health & Safety Inspector. Over this period considerable experience was obtained across most industry sectors while undertaking inspectorial duties at the following geographical locations

- Melbourne Metropolitan area
- Ballarat
- Geelong
- Traralgon

January 1971 -
September 1977

TRADESPERSON - FITTER AND MACHINIST COMMONWEALTH ORDINANCE FACTORY, MARIBYRNONG

Successful completion of apprenticeship followed by trade duties including:

- Production Planning and Inspection
- Tool and Die Making (Plastics and Press Tools)
- Heavy maintenance of boilers, cranes and mobile plant

QUALIFICATIONS

- Successful completion of Apprenticeship in Fitting and Machining
- Certificate in Toolmaking (Press Tools and Plastics)
- Advanced Certificate in Engineering Design and Drafting
- Certificate in Diesel Power and Earth Moving Equipment
- Licensed to Use and Handle Explosives
- Workplace Trainer Levels 1 & 2
- Quality Systems Auditor
- Advanced OpenWater SCUBA Diving Certification
- Diploma in Occupational Health and Safety

STATUTORY APPOINTMENTS HELD

Inspectorial appointments for the purposes of administrating the following Victorian legislation;

- Occupational Health & Safety Act 1985
- Dangerous Goods Act 1985
- Equipment (Public Safety) Act 1994
- Officer for the purposes of taking Affidavits

SPECIALIST UNDERTAKINGS

- Visiting lecturer in Occupation Health and Safety for
  - Victoria University
  - Gordon Technical College (Geelong)
  - Royal Melbourne Institute of Technology
  - Holmesglen College of TAFE
  - University of Ballarat

CONSULTING INTEREST AREAS

- **Incident Investigations** and associated Skills Development
- **Regulatory Responsibilities** including compliance, enforcement and prosecution
- **Occupational Health and Safety Legislation** Training and Application
- **Supervisors and Health & Safety Representatives** Training Programs
- **Risk Management**
- **Plant Safety**
- **Management Systems and Auditing** (including SafetyMAP)