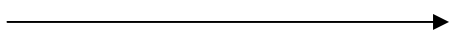


# Career Planning Timeline

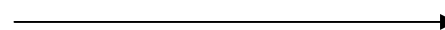
## EXPLORE

*Self-Assessment*



## PREPARE

*Build Career Related Skills*



## CONNECT

*Targeted Job Search*



*Exploration*

*Identify Career Options*

*Apply to Graduate School  
Get Internships/Experience  
Employment*

### FIRST YEAR

Determine your likes/dislikes  
Consider values & abilities  
Utilize FOCUS online  
Take a variety of courses  
Complete Profile in Career Connections  
Muhlenberg Shadow Program  
Talk to friends/professors  
Attend workshops & special programs including Alumni in the Classroom Week  
Join clubs and activities that interest you  
Plan for your summer job

### SOPHOMORE YEAR

Evaluate first year experiences  
Take new classes  
Select potential major  
Conduct informational interviews to explore fields of interest  
Utilize FOCUS online  
Muhlenberg Shadow Program  
Plan for programs such as study abroad or Washington semester  
Attend Alumni in the Classroom Week  
Draft resume and upload to Career Connections  
Get career related experience via summer job/internship

### JUNIOR YEAR

Continue informational interviews  
Formulate realistic career goals  
Improve computer skills  
Attend skill-building sessions through the Career Center  
Practice interviewing skills  
Attend events to learn about career fields and develop contacts  
Update resume in Career Connections  
Attend "Gearing Up" events and research graduate schools  
Prepare for & take standardized tests (GRE, LSAT, Praxis, etc.)  
Continue gaining experience through internships

### SENIOR YEAR

Complete graduation requirements  
Finalize goals (job, grad school or something different?)  
Verbalize goals (networking)  
Update resume in Career Connections  
Attend Job Search and Recruiting Meetings  
Do mock interviews  
Attend Alumni in the Classroom Week  
Meet with a career counselor to develop a job search strategy  
Seek help when needed  
Network, network, network!