

**COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
September 22, 2016**

Christian Y. Leinbach, Commissioner, Chair
Kevin S. Barnhardt, Commissioner
Mark C. Scott, Esq., Commissioner
Christine M. Sadler, Esq., County Solicitor
Ronald R. Seaman, Chief Administrative Officer
Maryjo Gibson, Chief Clerk

NOTICE: Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

CALL TO ORDER – 10:00 A.M.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

PRESENTATIONS

1. Ryan Hunter, Director of Facilities and Operations, will present a brief overview of the \$5 Fee for Local Use under Act 89, Title 75 §1935, that would allow the County of Berks to assess a \$5 fee for each nonexempt vehicle registered in Berks County for use toward the construction, reconstruction, maintenance, safety improvements and repairs to public highways and bridges.
2. Jason Brudereck, Director of Communication for Berks County Community Foundation, will present information on an upcoming *Consider It Initiative* dealing with the implications of the potential decriminalization of possession of marijuana as a result of Pennsylvania legalizing medical marijuana. The forum will bring together national thought leaders to promote thoughtful discussions of a divisive local and national issue.

APPROVAL OF MINUTES

Approve the minutes of the September 15, 2016 Commissioners' Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

Budget Department

- 265.16 A. Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$220,047.00 and 2016 Appropriations in the amount of \$769,663.00 per listing dated September 19, 2016.

Human Resources

- 266.16 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated September 22, 2016 as follows:
1. Authorize the appointment of Alexandria Diem to PC012945 Human Resources Administrator – Human Resources Department, effective 10/5/2016. Rate of \$38,000/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. Replacement for Kristen Gumble who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.

Jail

- 267.16 A. Adopt a resolution authorizing execution of Engineering Services Agreement No. EA-181417-16 between the County of Berks and ARRO Consulting, Inc., Wyomissing, Pennsylvania to provide construction administration and construction engineering services for design and bidding services for improvements to the Berks County Jail Main Entrance and the Service/Staff Entrance, at the not to exceed amount of \$61,800.00, excluding reimbursable expenses and permit fees.
- 268.16 B. Adopt a resolution ratifying, confirming and approving Janine Quigley, Warden at the Berks County Jail System, to execute the Memorandum of Understanding between the Berks County Jail System and Chester County Prison for the housing of youthful inmates at Chester County Prison, as defined in 28 C.F.R. §115.14 and to comply with PREA (Prison Rape Elimination Act) regulations regarding the incarceration of youth.

Commissioners

- 269.16 A. Adopt a resolution approving in accordance with the Memorandum of Understanding between the County of Berks and Adopt An Acre, Inc. dated June 23, 2009, the County of Berks to be Co-Grantee along with Adopt An Acre, Inc. of a preservation of agricultural easement for property owned by Robert A. and Kristin D. Stoltzfus, 448 Kricks Mill Road (PIN 4349-00-72-3365), North Heidelberg Township, Berks County, Pennsylvania.

A preservation of agricultural conservation easement on this parcel is consistent with the Berks County Comprehensive Plan.

- 270.16 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Self-Insurance Application Certification and Attestation for the County's Self-Insurance Renewal Application with the Pennsylvania Department of Labor and Industry.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached listing dated September 20, 2016.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated September 20, 2016 for week ending September 21, 2016, and the payment of electronic transfers and employee payroll.

AGENDA APPROVAL

REPORTS OF TREASURER AND CONTROLLER

1. County Treasurer
2. County Controller

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

ADJOURNMENT