

CHRONOLOGICAL RESUME STYLE

Sarah Miller

22 Pine Street
Brandon, MB.
R7A 6Y6
204.571.XXXX
smiller@mymts.net

Employment History

2007 – 2008	Customer Service Associate, Walmart, Brandon
2005 – 2007	Ticket Sales Associate, Capitol Theatre, Brandon
2004 – 2005	Waitress/Server, McDonald's, Brandon

Volunteer Experience

2006	Youth Soccer Coach, Brandon Youth Soccer
2007	Animal Activist, Brandon Humane Society
2008	Big Sister, Big Brothers & Big Sisters of Brandon

Education

2008	Crocus Plains Regional Secondary School Completing Grade 12 Diploma
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Achievements

- School Student Council Secretary Treasurer 2007-2008
- Winning Team Member, Crocus Chess Club, 2006-2007
- Current CPR/First Aide Certified

References

Mr. Craig White, School Counsellor, Crocus Plains Regional Secondary School
Ms. Penny Cobb, Assistant Manager, Capitol Theatre

FUNCTIONAL RESUME STYLE

Cameron Heath

305 Bobier Drive
Brandon, MB.

204-727-XXXX
cheath@yahoo.com

SUMMARY OF SKILLS

- Dedicated & Reliable
- Conscientious
- Quick Learner
- Take Pride in a Job Well Done
- Strong Sense of Responsibility
- Enthusiastic Team Member

WORK/VOLUNTEER EXPERIENCE

2008-2009	Brandon Youth Soccer, Volunteer Assistant Coach
2005-2008	Various Odd Jobs (Babysitting, Dog-walking, Shovelling Snow)

EDUCATION

2009	Crocus Plains Regional Secondary School, Brandon, MB. <ul style="list-style-type: none">• Currently completing Grade 12 Diploma
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ACHIEVEMENTS

- Elected to Student Council, Secretary Treasurer
- Volunteer Fund Raiser, raising money for children in Haiti
- Active member of school hockey team & soccer team

REFERENCES

Ms. Carol Henry, Resource Teacher, Crocus Plains Regional Secondary School
Mr. Bob Cookson, Teacher & Soccer Coach, Crocus Plains Regional Secondary School

HYBRID/COMBINED RESUME STYLE

GRANT SMITH

987 Green Street
Brandon, MB. R7A 6Y6

Home: 204-727-XXXX
Cell: 204-721-XXX

HIGHLIGHT OF SKILLS

Outstanding Leadership Skills

Excellent Communication Skills

Neat, Efficient, Thorough

Take Pride in a Job Well Done

Flexible – Enjoy a Variety of Tasks

WORK EXPERIENCE

2008-2010	Dollarama, Sales Clerk/Cashier
2007-2008	Brandon Sun, Newspaper Carrier
2006-2007	Casual Yard Work

EDUCATION

2010	Crocus Plains Regional Secondary School
	<ul style="list-style-type: none">• Currently attending, Grade 11

INTERESTS/ACTIVITIES

- Member of the Crocus Plains Reach for the Top
- Yearbook Photographer
- Boy Scouts Club

REFERENCES

Mr. Greg Simpson, Vice Principal, Crocus Plains Secondary School, 204-729-3900
Mrs. Jessica Anderson, Supervisor Dollarama, 204-727-XXXX