

# HOUSE CLEANING CHECKLIST

DONE	DAILY	NOTES	
	Laundry		
	Dishes		
	Straighten up, clear clutter		
	File papers		
DONE	WEEKLY	NOTES	
	Laundry (wash bed sheets, towels)		
	Dust		
	Clean bathroom(s)		
	Vacuum		
	Mop floors		
	Clean kitchen appliances		
	Take out garbage		
	Check refrigerator for spoiled food		
	Water plants		
DONE	MONTHLY	NOTES	
	Dust ceiling fans		
	Dust ceilings and wall corners		
	Clean walls and light fixtures		
	Clean window coverings		
	Vacuum under furniture and cushions		
	Clean inside of windows, window sills		
	Check smoke detectors		
	Deep clean appliances		
	Clean rangehood and fan filter		
	Defrost freezer		
	Check food in refrigerator and pantry for expiration dates		
	Wash throw rugs		
DONE	SEASONALLY	NOTES	
	Touch up paint on walls		
	Clean outside of windows and window screens		
	Clean gutters		
	Clean grill, patio furniture		
	Clean exterior doors		
	Inspect air conditioner and furnace; replace filters; clean vents		
	Clean fireplace and chimney		
	Clean refrigerator coils and vent		
	Clean and organize closets, drawers		
	Check smoke detectors; replace batteries		
	Clean dryer vent system		