Sample Project Timeline and Task List

January	Recruit Staff
February-March	Design Survey
April	Create Website for Survey Mail Postcards Announcing Survey
May - July	Survey Online Respondents Completing Survey Survey Closed – July 31st
August - September	Evaluation of Survey Data
October - November	Present Survey Results at Conference Post Survey Results on Website Press Release
December	Submit Paper for Publishing

Task	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Recruit Staff	▓											
Design Survey		▓	▓									
Create Website				▓								
Mail Postcards to Announce Survey				▓								
Survey Online					▓							
Respondents Completing Survey					▓	▓	▓					
Survey Closed – July 31st							▓					
Evaluation of Survey Data								▓	▓			
Present Results at Conference										▓		
Post Survey Results on Website										▓		
Press Release										▓	▓	
Submit Paper for Publishing												▓