

**ALA MOANA**  
 HAWAII'S CENTER.  
**CORPORATE GIFT CARD**  
**ORDER FORM**



Ala Moana Center Guest Services • 1450 Ala Moana Blvd., Suite 1113 • Honolulu, HI 96814 Phone:  
 808.955.9517 ext. 3 • Fax: 808.949.0985 • Email: Katherine.Prestoza@am.jll.com

First time customers, please submit a W-9 form together with your order form. It may take 5–7 business days for your application to be approved. For more information, please call 808.955.9517, ext. 3 or email Katherine.Prestoza@am.jll.com.

For orders over \$2,000 it may take 2–3 business days for approval of your order prior to the order being processed. Orders can be processed seven days a week from 10am–5pm. Preferred forms of payment are electronic payment via ACH or credit card. Please note that ACH deposits may be subject to additional processing fees by your financial institution and it may take 5–7 business days before the funds are available. If paying by credit card, please fax the form for security purposes.

When paid by credit card, corporate gift cards can range in value from \$30–\$250 per card, up to a maximum of \$5,000. After that, payment by ACH is required. When paid by via ACH, corporate gift cards can range in value from \$30–\$1,000 per card.

Date \_\_\_\_\_

Company Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Card Value	Fee/card	Total cost/card	Qty	Total
<b>GRAND TOTAL</b>				

<u>Card Value</u>	<u>Purchase Fee</u>
\$30.00–49.99	\$3.00/card
\$50.00–99.99	\$3.95/card
\$100.00 +	\$5.00/card

**PAYMENT INFORMATION**

For security purposes, please do not email form with credit card information.

Send electronic payment via ACH to: Corporate Concierge Services

Bank Name: Chase | Bank Account No.: 870788267 | Bank Routing No.: 071000013

Credit Card Type:      American Express      Discover      MasterCard      VISA      Union Pay

Last 4 Digits of Credit Card \_\_\_\_\_ Exp Date \_\_\_\_\_ CVV No. \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Billing Address \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_ Date \_\_\_\_\_

----- (INTERNAL USE ONLY) -----

Date order rec'd \_\_\_\_\_ Rec'd by \_\_\_\_\_

For orders over \$2,000, approved by \_\_\_\_\_ Date \_\_\_\_\_

For orders over \$8,000, approved by \_\_\_\_\_ Date \_\_\_\_\_

Processed by \_\_\_\_\_ Date order processed \_\_\_\_\_