

# Employment Certificate for Visa

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[Company Letterhead]

Date: [Insert Date]

To Whom It May Concern:

**Subject: Employment Certificate**

This letter certifies that [Employee Name], holding the position of [Employee Position], has been employed with [Company Name] since [Start Date]. This letter is issued upon their request for visa application purposes.

**Personal Details:**

- **Full Name:** [Employee Full Name]
- **Date of Birth:** [Date of Birth]
- **Nationality:** [Nationality]
- **Employee ID:** [Employee ID]

**Employment Details:**

- **Position:** [Job Title]
- **Department:** [Department]
- **Employment Type:** [Full-Time/Part-Time]
- **Annual Salary:** [Annual Salary] USD

[Employee Name] has been performing their duties with diligence and sincerity. We attest that they are an employee in good standing at our organization.

Should you require any further information, please feel free to contact our HR department at [HR Contact Information].

**Sincerely,**

**[Signature of Authorized Person]**

**[Name]**

**[Position]**

**[Contact Information]**