



# WORK ORDER REQUEST FORM

## Pleasant St. Condo Association

c/o S-C MANAGEMENT CORP., AMO®

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(617) 566-1026 FAX (617) 734-4518

Property Management Office: ATTN Ericka Pasersky

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W.O. # (\_\_\_\_\_)

DATE: \_\_\_\_\_

FROM	Your Name:  Building No / Unit No:  Contact Phone:  CONTACT EMAIL:	WORK ORDER REQUEST
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	DESCRIPTION		
	<p>PLEASE PROVIDE A DESCRIPTION OF THE WORK REQUESTED.</p> <p>MANAGEMENT WILL EMAIL YOU CONFIRMATION UPON RECEIPT AND COORDINATE YOUR REQUEST WITH THE MAINTENANCE STAFF.</p> <p>THIS FORM CAN BE SUBMITTED DIRECTLY TO THE MANAGEMENT OFFICE AT 165 PLEASANT STREET, OR EMAILED TO ONE OF THE ADDRESSES ABOVE.</p>		