



WORK ORDER REQUEST FORM

Pleasant St. Condo Association

c/o S-C MANAGEMENT CORP., AMO®
 Main office: 189 Wells Avenue, Garden Suite, Newton MA 02459
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Property Management Office: ATTN Ericka Pasersky
 Pleasant Street Condominiums
 157, 165 & 173 Pleasant Street
 Cambridge MA 02139
 Office phone: 617.495.7033
 Office email: FRES@harvard.edu / epasersky@s-management.com

W.O. # (_____)

DATE: _____

FROM	Your Name: Building No / Unit No: Contact Phone: CONTACT EMAIL:	WORK ORDER REQUEST
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	DESCRIPTION		
	<p>PLEASE PROVIDE A DESCRIPTION OF THE WORK REQUESTED.</p> <p>MANAGEMENT WILL EMAIL YOU CONFIRMATION UPON RECEIPT AND COORDINATE YOUR REQUEST WITH THE MAINTENANCE STAFF.</p> <p>THIS FORM CAN BE SUBMITTED DIRECTLY TO THE MANAGEMENT OFFICE AT 165 PLEASANT STREET, OR EMAILED TO ONE OF THE ADDRESSES ABOVE.</p>		