

EMERGENCY FOOD PROGRAM

The food voucher program was developed to assist individuals in emergency situations. This is **not meant to supplement** the consumer's income nor is it **an entitlement**. Therefore as with all Direct Emergency Financial Assistance Programs, funded by the AIDS Activities Coordinating Office (AACO), it is imperative that the consumer use these resources as a last resort after accessing other community food programs.

Consumers receiving food vouchers must meet the following criteria:

- Must be a person living with HIV/AIDS
- Consumer must have a household income of **\$57,450.00** or less per year. (A **household** consists of the consumer and if applicable their children younger than 18 years old and/or other disabled family members older than 18 years old).**
- Only one member per household may apply for food voucher.

YEARLY INCOME GUIDELINE SCALE

Family Size	Income Guidelines
1	\$57,450
2	\$77,550
3	\$117,750
4	\$137,850
5	\$157,950
6	\$178,050
7	\$198,150
8	\$218,250

Please note: Only HIV positive clients of a Ryan White funded organization can apply for food vouchers.

Case Managers must provide the following documentations:

- A current copy of the Ryan White Services Eligibility card is required. Applicants without an eligibility card are not eligible to apply for food vouchers.

General Procedure:

- Consumer may apply for food voucher assistance **up to 3 times** an anniversary year (1 year and 1day) and/or food voucher qualification limit.
- The Provider agencies are responsible for dispersing vouchers in accordance with the guidelines.
- Food vouchers can only be picked up by person/s designated by the Provider agency.
- Consumer must sign on the application acknowledging receipt.
- Provider agencies are responsible for the reconciliation of food vouchers and submission of a reconciliation form. The original food voucher applications that correspond to the reconciliation report must be attached.
- HIV positive consumer will receive a maximum of **\$150.00** yearly, if a consumer has dependants, they can receive additional voucher based upon the **Eligibility Scale**. A consumer's income cannot exceed **\$57,450.00** and can increase based upon the amount of dependants. (**SEE YEARLY INCOME GUIDELINE SCALE**)
- **HIV positive consumers (over 18) living in the same household can not apply**

separately for the food voucher program, only one may apply and the other can claim the eligible dependent status for the purposes of the food voucher program.

****PLEASE NOTE:** If a consumer does not comply with the food voucher guidelines, or fraud is proven to have occurred, they are subject to being disqualified from the food voucher program. Each Provider agency is responsible for preventing fraudulent activities concerning food vouchers. If you have any questions about the program, or are not sure if your client qualifies, please contact:

Barbara Conway, Food Voucher Coordinator at 267-765-2393

Recipient	Food Voucher Amount
Single Individual (HIV+)	\$150
1 dependant *	\$40
2 dependants*	\$60
3 dependants*	\$80
4 dependants*	\$100
5 dependants*	\$120
6 + dependants*	\$140

Revised: July 2013