Raffle Control Sheet

Article 5.03(a) of the Raffle Terms and Conditions requires that the licensee maintain a control sheet when distributing and collecting raffle ticket/books for sale. This control sheet has been created for use by all raffle lottery licensees.

Licensee:			
Lottery Licence Number:		**Draw to Conclude on:**	

OUT									RETURNED					
Dates		Ticket Seller Information			Ticket Information		Issuer Information							
Date Issued Out mm/dd/yy	Expected Date of Return mm/dd/yy	Seller's Name (Please Print)	Seller's Phone #	Seller's Signature	Number of Books	Ticket Numbers	Issuer's Name (Please Print)	Issuer's Signature	Date Returned mm/dd/yy	Returned By (initial)	Number Sold	Amount Unsold	Money Returned	Received By (initial)

I, the undersigned, acting in the capacity of _____, do certify on behalf of the organization that the above information is true and correct and that this Control Sheet will be retained as part of the lottery records for a minimum of three (3) years as required under Article 7.01(c) of the Raffle Lottery Terms and Conditions.

Name: _____ Signature: _____ Date: _____