



Assessment Information Request - Assessed Person's Property

Important Information:

- The purpose of this form is for an assessed person, or their authorized agent to request, under section 299 of the Municipal Government Act (MGA), information about how the assessor prepared the assessed person's individual non-residential and multi-residential property that may not be available on The County of Grande Pr. Assessment website www.countygp.ab.ca

A Property assessment account for which information is requested. (please print)

1. Is the Requestor the: ☐ Property Owner or, ☐ Agent (if agent, please complete Section B)

2. Name of Assessed Person on the Property Assessment Notice

3. Contact Name

4. Contact Telephone

5. Address

6. Property Assessment Roll Number

B Agent Information (if applicable)

7. Agent Name

8. Contact Name (if different than above)

9. Agent Telephone Number

10. 'Authorization of Agency' form submitted? Yes ☐ No ☐ if yes, date submitted _____

C Preferred Method of Receipt (check one)

i) FAX ☐ Number ii) E-Mail ☐ E-Mail Address iii) Pick-Up ☐ Contact Notification iv) Mail – ☐ Address if different than A

D Acknowledgement and Certification

By signing below, I acknowledge and certify that:

- i. I understand that, if I complete Section B of this form, I will only receive information from the Assessment Department after a "Agent Authorization Form" and letter has been submitted to the Assessment Department, and the Assessment Department has authorized my company or me to receive information from the Assessment Department in respect of the property assessment account identified in Section A.
- ii. I understand I am responsible for payment of any fees in accordance with County of Grande Prairie Schedule of fees.
- iii. I understand I am requesting a written assessment information under MGA Section 299 for the property assessment account identified in Section A6, and for the current assessment roll and tax year only.

Signature of Assessed Person/ Authorized Agent _____ Date _____

Printed Name of Signatory Person and Title _____