RENTAL PROPERTY INVENTORY

Instructions: Tenant(s) complete(s) this checklist within three days of moving in and tenant(s) and landlord or manager review property and completed checklist together and mutually agree on the condition of the property upon move-in by signing this form. Each party keeps a copy of signed checklist. Tenant(s) and landlord or manager uses the move-in checklist during the pre-move out inspection and again when determining if any of the tenant's deposit will be retained for cleaning or repairs. BE SPECIFIC and DETAILED when filling out the checklist. All pages should be initialed.

Address:

Landlord/Agent:

Tenant Name (1):

Tenant Name (2):

Living Room				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Dining Room				
Number	Item	Condition - Arrival	Condition - Departure	Check

Powder Room				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Kitchen				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Storage/Cleaning Closet				
Number	Item	Condition - Arrival	Condition - Departure	Check

Hallway				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Bedroom #____				
Number	Item	Condition - Arrival	Condition - Departure	Check

Bedroom # ____				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Bathroom # ____				
Number	Item	Condition - Arrival	Condition - Departure	Check

Bathroom # ___				
Number	Item	Condition - Arrival	Condition - Departure	Check

Owner/Agent: _____ Tenant (1): _____ Tenant (2): _____

Other				
Number	Item	Condition - Arrival	Condition - Departure	Check

Move-in Inspection Date: _____

Landlord/Agent Signature: _____

Tenant Signature (1): _____

Tenant Signature (2): _____

Move-out inspection date: _____

Landlord / Agent Signature: _____

Tenant Signature (1): _____

Tenant Signature (2): _____