

ISS: Staff Meeting Agenda

Venue:

Date:

Time: am - am

Membership:

Meeting Items

1. Introduction
1.1 Attendance and Apologies
2. Current situation
3. BAFS
3.1 Antecedent review
3.2 Reactive Strategy Review
3.3 Completing the form
4. Frequency and severity summary graphs
5. Reliability
6. PSR Review
7. Protocol Review & Procedural Reliability
8. Further Strategy development
9. Any other issues
10. Next meeting