COURSE AND INSTRUCTOR EVALUATION FORM

To the Student:
Shepherd University values student opinion concerning the teaching of this course, its contents and the physical environment. Your thoughtful responses to the questions below are important, both to reward effective teaching and to show where improvements can be made. ANSWER ALL QUESTIONS THAT YOU BELIEVE ARE APPROPRIATE FOR THIS COURSE. YOU CAN LEAVE A QUESTION UNANSWERED IF YOU BELIEVE THAT IT DOES NOT APPLY TO THIS COURSE. You are strongly encouraged to add comments on the sheet provided.

Directions:
A student will be designated to distribute, collect, and return the evaluation forms. You will receive a Scantron form in addition to this questionnaire. Blacken the space on the enclosed Scantron form which corresponds to your response. Use a #2 pencil and avoid stray marks. Return both forms for the student to enclose in the envelope. The instructor will tell you what to do with the envelope before the forms are distributed and will leave the classroom early so that the forms can be completed in his/her absence.

GENERAL QUESTIONS

	A	B	C	D	E
1. The number of credit hours I have completed is	0-30	31-60	61-90	91-120	120+
2. The grade I expect to get in this course is	A	B	C	D	F
3. How many classes were canceled when the instructor failed to notify the class?	0	1	2	3	3+
4. How many hours did you spend on this course outside of class per week?	0	1-3	4-6	7-9	9+
5. This course is	Required for major	Required for minor	General studies	A free elective	Audit

EVALUATION OF THE COURSE

For the remaining questions, blacken the space on the answer sheet according to the following scale.

A = excellent
B = very good
C = good
D = fair
E = poor

6. How would you rate the syllabus as being complete and understandable?
7. How would you rate your accomplishment of the stated course objectives?
8. How would you rate the grading in this course for fairness and consistency?

Please turn to other side.

9. How would you rate the number of graded materials/assignments for this course?
10. How would you rate the textbook/learning materials for this course?
11. State your overall evaluation of this course.

EVALUATION OF THE INSTRUCTOR

12. Rate the instructor's ability to present the material clearly.
13. Rate the instructor's organization of the material.
14. Rate the instructor's apparent knowledge of the subject matter.
15. Rate the instructor's availability outside of class.
16. Rate the instructor's concern for the student's progress in learning.
17. Rate the instructor's willingness to solicit and accept questions from the class.
18. Rate the instructor's ability to clearly answer questions.
19. Rate the instructor's ability to make the subject matter interesting.
20. Rate the instructor's use of appropriate outside resources (library, computers, speakers, field trips, audio/visual resources, demonstrations, etc.)
21. Rate the overall teaching ability of the instructor.

EVALUATION OF FACILITIES AND EQUIPMENT

22. Rate the quality of the room where the course was taught.
23. Rate the quality of the equipment used.

COMMENTS

You are strongly encouraged to add comments to elaborate on any of the questions above or to address issues that were not covered. Please make specific comments for lab portions of courses that include both lecture and lab. Instructors will not see the original handwritten comments.

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