TIME SHEET - Driver Hire

NAME	

	Sunday	Month	Year
W/E			

Time Sheets must reach this office SIGNED by the client by 9.00am Monday for work performed the previous week. Failure to do this may result in late payment of wages

Day / Date	Time Start	Breaks From	Breaks To	Time Finish	Type of Work / Reg No.	Tacho Digi	Tacho Ana	Expenses £	Expenses P	Expense / Client Signature	RT(WT)R P.O.A	RT(WT)R Total DH Hours / Non DH Hours	Client/Company Information: Client/Company	Client/Company Information: Print Name / Signature
Mon					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Tues					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Wed					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Thurs					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Fri					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Sat					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature
Sun					Type of Work / Reg NO					Signature		DH / Non DH	Client/Company	Print Name / Signature

Declaration - *This is a legal requirement*

I understand I am obliged to provide all working time regardless of whether I work for Driver Hire or another employer. I confirm that the information set out in this time sheet is accurate.
I understand that falsification of the information contained in this time sheet may result in prosecution under the Road Transport Working Time Regulations 2005 and/or the termination of my engagement with Driver Hire.

Please sign every week. **Driver/Operative Signature:** _____ **Date:** _____