



COMMUNITY COLLEGE
OF RHODE ISLAND

Proposal for New Technology Initiatives

Proposals for new initiatives must be submitted to the Institutional Technology Advisory Committee by Department Heads through their Deans and/or Vice Presidents by March 31st for the upcoming fiscal year. Proposals will be evaluated based on strategic importance, consistency with the Strategic Plan for Technology, and scope of impact.

Contact person

Name: _____ Phone: _____
Department: _____ Email: _____

Type of Project

- ☐ Instructional Need or Enhancement
- ☐ Operational or Process Improvement
- ☐ Other (please specify) _____

Project Description

Describe the proposed technology initiative: _____

Describe how the project was formulated within the department and how it meets department and/or institutional goals: _____

If the project is **Instructional** in nature, please indicate the name and number of courses involved in the project. Also, indicate the average number of students enrolled per year that will benefit from this project.

Briefly please describe the present need, challenge, or problem and the proposed approach to meeting this need. Also describe the long-term impact of the proposed project to improve teaching, learning, efficiency, and/or effectiveness at CCRI.

Describe the proposed timeline for implementation of this project: _____

Estimate the cost of hardware and/or software required for the project:

Item Description	Quantity	Item Cost	Total Cost
Total Project Cost			

Department Head Signature

Date

Dean/Vice President Signature

Date

Please send the signed form by March 31st for the upcoming fiscal year to:

Stephen A. Vieira
Chief Information Officer
Executive Director of IT
Department of Information Technology
Knight Campus, Room 2077