

# Follow Up Letter For a Business Proposal

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**John Smith**

**Sales Manager**

**Tech Solutions Inc.**

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**Boston, MA 02115**

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**(555) 123-4567**

**August 2, 2024**

**Jane Doe**

**Chief Technology Officer**

**Innovatech Corp.**

**5678 Progress Lane**

**Cambridge, MA 02139**

Dear Jane Doe,

I hope this letter finds you well. I am writing to follow up on the business proposal we submitted on July 20, 2024, regarding the implementation of our advanced cybersecurity solution.

We are very excited about the opportunity to work with Innovatech Corp. and are confident that our proposal offers a compelling solution to enhance your cybersecurity measures. As outlined in our proposal, we believe our approach will deliver robust protection against cyber threats, ensuring the security of your sensitive data.

To recap, our proposal includes:

- Comprehensive threat detection and response system

- Continuous monitoring and reporting
- Tailored cybersecurity training for your staff

We would appreciate the opportunity to discuss our proposal in more detail and address any questions or concerns you might have. Please let us know a convenient time for you, and we will gladly arrange a meeting at your earliest convenience.

Thank you for considering our proposal. We look forward to the possibility of collaborating with Innovatech Corp. and achieving great success together.

Best regards,

**John Smith**  
**Sales Manager**  
**Tech Solutions Inc.**