

Community Provider Administered Vaccine Monthly Report to Zone*

Provider Type:		Zone/Region:	
Date Reported:	(YYYY-MM-DD)	Month of reporting	
Contact Person:		Telephone number:	
Business name:			
Address:			
City:		Postal Code:	

The **Community Providers** are required to report the following information for all doses of Influenza Vaccine administered as per the Influenza Vaccine Reporting Requirements and Coding Explanations 2016/2017 document previously circulated.

Reports must be sent **Monthly** during the influenza season to the Zone Contact (see below for contact information).

This report will summarize all doses of influenza vaccine administered by **Community Providers** during the specified time period. **Doses accounted for in one month's report should not be included in the following month's reports.**

Reports should be sent monthly to the Zone Contact by either email or fax.

Email:

Fax:

Priority List by Reason Code			Number Immunized		
			Dose 1 of 2^	Dose 2 of 2^	Annual^
03	Health care workers (includes AHS/Covenant Employees)				
	Number of AHS/Covenant Employees				
46	Pregnant women				
02	65 years of age and older				
45	6 months up to and including 23 months				
60	24 months up to and including 59 months				
63	5 years up to and including 8 years of age				
64	9 years up to and including 64 years of age				
		Subtotal			
		Total Doses Administered			

^Dose 1 of 2 and Dose 2 of 2 should be used ONLY for children 6 months up to and including 8 years of age who qualify for 2 doses of vaccine during the CURRENT influenza season. Annual dose should be used for persons who require ONLY one dose of vaccine in the CURRENT influenza season.

Influenza vaccine Distribution and Administration Status	
Number of doses wasted	Number of doses on hand

***Reporting schedule:**

Month being reported on for influenza doses administered from the first to the last day of the month	Date report due to zone contact – Thursday in the week following the end of the month
October 2016	November 10, 2016
November 2016	December 8, 2016
December 2016	January 5, 2017
January 2017	February 9, 2017
February 2017	March 9, 2017
March 2017	April 6, 2017