

Cash Receipts Voucher

Balance: \$ -

Bursar Deposit Amount: \$ -

DATE: _____ DEPARTMENT: _____ RECEIPT : _____

Account	Project ID	Description	Amount
Total Deposit			\$ -

CASH DEPOSIT

Payor	Date Received	Amount
		\$ -

*If additional lines are needed please attach separate list. Input the total amount of the list on the first line.

CHECK DEPOSIT

Payor	Check #	Check Date	Check Received	Amount
				\$ -

*If additional lines are needed please attach separate list. Input the total amount of the list on the first line.

CREDIT CARD SALES

Type of CC	Account	Project	Amount
			\$ -

PREPARED BY: _____
Please Print

SIGNATURE: _____

PHONE #: _____