

EMPLOYEE TRANSFER LETTER

From

Mr. /Mrs. Your Name

Your designation

Company name

123 main street

New York City, USA.

To

Mr. /Mrs. Your Name

Your designation

Company name

123 main street

New York City, USA.

Date: 10 March 2017.

Subject: Letter of Employee Transfer.

Dear [To Whom It May Concern],

I Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book.

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Thanks and regards,

[To Whom It May Concern]