

APPLICATION FOR SALARY TRANSFER

The Manager

To:

Any bank N.A., U.A.E.

Dear Sir/Madam,

We confirm that Mr. /Ms. _____ Has been an employee of this company since _____ She/he is presently working in the capacity of a _____

With a Total remuneration of AED _____ per month, including only fixed allowances. Moreover, he/she has completed the probation period successfully.

We confirm that we will transfer directly his/her net salary each month into his/her account number _____

_____ With you. **We will not transfer his/her salary to any other bank or**

Account unless we get a clearance certificate from you.

Should the employment cease, the company will notify you accordingly.

We hereby undertake to transfer the End of Service Benefits to his/her bank account with you as soon as his/her

Employment with our company ceases.

This letter is issued upon the employee's request and it does not constitute a financial guarantee on our part.

Best Regards,

For

Manager's Name & Designation

(Authorized Signatory)

Company Stamp