

SCOPE OF WORK EXAMPLE

ORGANIZATION NAME:	Your name
PROJECT TITLE:	Linkage lab
GOALS STATEMENT:	Develop contractual relational with the health plans from the eight duals counties.

OBJECTIVE 1: Participate in organizational capacity building, including executive leadership and management development as well as organizational readiness preparation through participation in 4 seminars (up to 10 days total)

ACTIVITIES / TASKS	TIMELINE	OUTPUTS
<p>Finalize senior management team selection.</p> <p>Require:</p> <ul style="list-style-type: none">➤ Executive Director or Chief Executive officer➤ Chief Financial Officer/Director of Finance➤ Chief Operating Officer/Director of programs <p>Plus staff in charge of:</p> <ul style="list-style-type: none">➤ Outreach➤ Marketing	January 1. 2015	Completed contact sheet including names, titles, phone numbers and email address.