

# SALARY CERTIFICATE

## Corporate Company

### To whom It may concern

This is to certify that Mr. \_\_\_\_\_ S/o \_\_\_\_\_ is employed with [Company Name] (Pvt.) Ltd since [DD/MM/YYYY]. He is a permanent employee of the company and serving as [Write here designation of employee]. Currently he is drawing his salary as per following breakup.

Salary Structure	Amount
Basic Salary	
House Rent	
Convenience allowance	
Gross Salary (SRN)	

Deduction Details	Amount
Income Tax	
E.O.I. B	
Total	
Net Payable Salary	

**This certificate is issued to Mr. Employee on his specific request**

### HR department

[Company name here] Pvt. Ltd

Company address goes, City, State, Zip Code here,

Phone: (123) 456 7890, (321) 654 9869

mail@websitename.com

www.websitename.com

Dated: [DD/MM/YYYY]

  
CEO Signatures