

# INVITATIONAL LETTER TEMPLATE

**To**

The Director,  
Dolphin Institute of Management,  
Bradley Road,  
Landon,  
August 8, 2016

**subject: - Invitation for the ninth national level case study contest.**

**Dear Sir,**

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting remaining.

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Thanks and Regards,

**John David,**  
Landon Institution.