

# LETTER OF RECOMMENDATION FOR COLLEGE ADMISSION

To  
John Doe  
123 Main Street, New York City  
USA, 5201362

## To Whom It May Concern:

I am pleased to write this letter of recommendation on behalf of Mr. John Smith. As an Assistant Professor in the Department of Information Communication and Technology at Good well University, I instructed Mr. Smith in several classes. He proved to be a capable and motivated student with all of the qualities necessary to pursue further studies in a master's program.

I instructed Mr. Smith in Management Information System (MIS), Enterprise Resource Planning (ERP), Material Requirements Planning (MRP), and Manufacturing Resource Planning (MRPII). In studying information systems and the integration of processes and applications, Mr. Smith displayed impressive analytical skills and a keen intellect. His work in class was consistently completed on time, and he participated in class with valuable contributions. I also taught him about databases and computer programming languages, and in my experience with him, he was able to grasp complex ideas with ease. He displayed a rigorous intellect during his undergraduate studies, and I can thus confidently recommend him for entrance to your master's program, as I feel that he will continue to perform at this high level.

In brief, Mr. Smith is a highly motivated student with an intellect and a background that have prepared him well for the challenges of pursuing a master's degree in your institution. I see no reason that he will be anything other than an excellent addition to your school, and I therefore recommend him without reservation.

Sincerely,

Linda Johnson  
Assistant Professor,  
Department of Information Technology and Communication  
Good well University